

**POLICE OVERSIGHT BOARD
CASE REVIEW SUBCOMMITTEE**

**Thursday, May 7, 2015 – 9:30 a.m.
Plaza Del Sol Hearing Room #160, Basement Level,
600 2nd St. NW Albuquerque, New Mexico**

Members Present

Moira Amado-McCoy (Chair)
Jeffery Scott Wilson
Leonard Waites

Others Present

Robin S. Hammer
Paul Cash
Michelle Contreras
Diane McDermott
Paul Skotchdopole
Chris Davidson
Erin O’Neil

Minutes

- I. **Welcome and Call to Order: Committee Member Moira Amado-McCoy.** Chair Amado-McCoy called the meeting to order at 9:30 a.m.
- II. **Vote for Committee Chair.** Board Member Waites moved to nominate Moira Amado-McCoy as Chair of the Case Review Sub-Committee. Board Member Wilson seconded the motion. Passed.
For: 3 – Waites, Wilson, Amado-McCoy
- III. **Public Comments.** None
- IV. **The Life of a Case as it moves through the CPOA. Robin Hammer, Analyst Paul Cash, and CPOA Staff**
A discussion was had regarding the life of a case as it moves through the Civilian Police Oversight Agency. Chair Amado-McCoy distributed an *Excel* sheet, which is contained in the record.
 - a. **How cases arrive**
 - b. **Sorting and assignment**
 - c. **Requirements and distinctions between cases**
 - d. **Timeline**
 - e. **Interaction with other bodies/agencies/stakeholder groups**
 - f. **Evaluated for assignment for POB review**
 - g. **Post-POB review period**

Board member Wilson moved that this discussion of the 30 day-review period be brought before the board for discussion regarding what the policy is in respect to the timeframe and routing of CPC cases. Chair Amado-McCoy seconded.

For: 3 – Waites, Wilson, Amado-McCoy

Civilian Police Oversight Agency
Police Oversight Board Case Review Subcommittee

Minutes – May 7, 2015

Page 1

- V. **Presentation of (10) possible cases for review for May meeting, Robin Hammer.**
None.
- VI. **Discussion: formal name of committee, scope of work.**
A discussion was had regarding the scope of work that the Case Review Sub-Committee is charged over. The Sub-Committee would review all completed cases and recommend the approved cases/citizen letters and place them on a consent agenda. If cases require further information, then the case would come back to the Sub-Committee for further review and research.
- VII. **Other Business & Committee Recommendations.** None.
- VIII. **Next Meeting set for Monday, May 11, 2015 at 4:00 p.m.**
- IX. **Adjournment:** Chair Amado-McCoy moved to adjourn the meeting. Board member Waites seconded. Passed.
For: 3 – Waites, Wilson, Amado-McCoy

The meeting adjourned at 11:50 a.m.

Approved by:
Maira Amado-McCoy
Case Review Subcommittee Chair

Date

CC: Julian Moya, City Council Staff
Natalie Y. Howard, City Clerk
Rey Garduño, City Council President